

Privacy Notice for Volunteers of Dublin Zoo

Introduction

Dublin Zoo is committed to protecting the privacy and security of your personal data. This Privacy Notice explains how we collect, use, and share your personal data when you volunteer with us.

Table of Processing Activities

Purpose of Processing	Category of Personal Data	Legal Basis
Managing volunteer applications and placements	Name, contact details, preferences, referee contact information	Legitimate Interest
Communication with volunteers	Name, contact details, email address	Legitimate Interest
Monitoring and evaluating volunteer performance	Name	Legitimate Interest
Complying with legal and regulatory requirements	Name, contact details, emergency contact information	Legal Obligation

Data Sharing and International Transfers

We may share your personal data with the following third parties:

- **Other volunteers:** We may share your name with other volunteers if necessary for the volunteer program.
- **Law enforcement agencies:** We may share your personal data with law enforcement agencies if required by law or to protect our rights or the rights of others.

In some cases, your personal data may be transferred outside the European Economic Area (EEA) to countries that may not provide the same level of data protection as the EEA. We will take appropriate safeguards to ensure the security and confidentiality of your personal data, such as using Standard Contractual Clauses approved by the European Commission.

Automated Decision-Making and Profiling

We do not use automated decision-making processes that may have significant effects on you.

Your Rights

You have the following rights in relation to your personal data:

- **Access:** You can request access to your personal data.
- **Rectification:** You can request the rectification of inaccurate or incomplete personal data.
- **Erasure:** You can request the erasure of your personal data in certain circumstances.
- **Restriction of processing:** You can request the restriction of processing of your personal data in certain circumstances.
- **Data portability:** You can request the portability of your personal data.
- **Objection:** You can object to the processing of your personal data in certain circumstances.
- **Right to object to automated decision-making, including profiling:** You have the right to object to automated decision-making, including profiling, where it produces legal effects concerning you or similarly significantly affects you.

Data Retention

We will retain your personal data for as long as necessary to fulfil the purposes outlined in this Privacy Notice. We will also retain your personal data as required by law.

Security

We have implemented appropriate technical and organizational measures to protect your personal data from unauthorized access, use, disclosure, alteration, or destruction.

Contact Us

If you have any questions or concerns about this Privacy Notice or our data practices, please contact our Data Protection Officer at dominic.plant@dublinzoo.ie

You also have the right to contact the Data Protection Commission:

Data Protection Commission Canal House 29-31 Lower Leeson Street Dublin 2 D02 PH28 Ireland